

# **ACADEMIC REGULATIONS - 2024**

**Version 2.0**

**Master of Technology**

(Applicable for the batches admitted from A.Y 2024-25)



**ADITYA UNIVERSITY**

Aditya Nagar, ADB Road, Surampalem - 533 437

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## NOMENCLATURE

| Abbreviation | Description                           |
|--------------|---------------------------------------|
| M. Tech      | Master of Technology                  |
| ASAT         | Aditya Scholastic Aptitude Test       |
| SE           | Structural Engineering                |
| PED          | Power Electronics and Drives          |
| TE           | Thermal Engineering                   |
| VLSID        | VLSI Design                           |
| CSE          | Computer Science and Engineering      |
| PCC          | Program Core Courses                  |
| PEC          | Program Elective Courses              |
| IEC          | Institute Elective Courses            |
| TPP          | Technical Paper Publication           |
| TS           | Technical Seminar                     |
| PROJ         | Project-Part I&II                     |
| MC           | Mandatory Course                      |
| HoD          | Head of the Department                |
| BoS          | Board of Studies                      |
| PEOs         | Program Educational Objectives        |
| Pos          | Program Outcomes                      |
| Cos          | Course Outcomes                       |
| PSOs         | Program Specific Outcomes             |
| LTPC         | Lecture: Tutorial: Practical: Credits |
| CBCS         | Choice Based Credit System            |
| HEI          | Higher Educational Institutions       |
| CIE          | Continuous Internal Evaluation        |
| SEE          | Semester End Examinations             |
| IE           | Internal Examinations                 |

| <b>Abbreviation</b> | <b>Description</b>             |
|---------------------|--------------------------------|
| LA                  | Learning Activities            |
| SGPA                | Semester Grade Point average   |
| CGPA                | Cumulative Grade Point Average |
| PC                  | Provisional Certificate        |
| CMM                 | Consolidated Marks Memo        |
| OD                  | Original Degree                |

## M. Tech Academic Regulations

### 1. Admission

Admission to the M. Tech Program shall be made subject to the eligibility, qualifications, and specialization prescribed by the A.P. State Government and Aditya University from time to time. Admissions shall be made either based on the merit rank obtained by the student in the common entrance examination conducted by the A.P. Government or Aditya Scholastic Aptitude Test (ASAT) conducted by the Aditya University or National level examination or marks obtained at Undergraduate level, subject to reservations as prescribed by the Government/University from time to time.

### 2. Academic System

#### 2.1 Program Duration

A student is expected to complete the M. Tech degree in a stipulated period of two years. If a student is unable to complete the program within the stipulated period, he/she will be allowed a maximum of four years from the year of admission to complete the M. Tech degree. A student has to register for 80 credits and secure all 80 credits to be awarded the M. Tech degree. The mode of instruction is English and minimum working days are 90 days per semester.

#### 2.2 Programs Offered

The following M. Tech programs are offered by the University:

| Program Name                     | Acronym |
|----------------------------------|---------|
| Structural Engineering           | SE      |
| Power Electronics and Drives     | PED     |
| Thermal Engineering              | TE      |
| VLSI Design                      | VLSID   |
| Computer Science and Engineering | CSE     |

#### 2.3 Semester

The M. Tech program adopt a semester system. There are two semesters in an academic year.

- Odd Semester (July–November)
- Even Semester (December –April)

## **2.4 Curriculum**

M. Tech program contains a prescribed list of courses in a specific format which is generally called “Curriculum”. Students admitted into a program shall adopt a curriculum specified by the Academic Council for that academic year. Unless otherwise stated explicitly by the Academic Council, any changes in curriculum will be applicable to the students admitted in the subsequent year and the existing batches continue to follow the curriculum prescribed at the time of their joining the program. Curriculum contains list of courses grouped under various heads, viz. Program Core Courses (PCC), Program Elective Courses (PEC), Institute Elective Courses (IEC), Technical Paper Publication (TPP), Technical Seminar (TS), Project-Part I&II (PROJ) and Mandatory Course (MC). A student is considered to have completed the degree program, if and only if, he/she has successfully cleared/ completed all the necessary courses prescribed in the curriculum. Each Head of the Department (HoD) of the program is deemed to be responsible for the curriculum. Any change in the Curriculum should be recommended by the Board of Studies of the program concerned and submitted to the Academic Council by the Chairperson of the Board of Studies (BoS) for approval. The Program Educational Objectives (PEOs), Program Outcomes (POs), and Course Outcomes (COs) along with the Program Specific Outcomes (PSOs) should be clearly defined while framing the curriculum.

## **2.5 Curriculum Flow**

A curriculum describing how various courses are connected through prerequisites, if any, shall be shown and made part of the curriculum. Standard pictorial representations are adopted to indicate the basket; it belongs to and is grouped in such a way as to indicate the year of the course.

## **2.6 Syllabus**

A course syllabus is a document that outlines all the essential information about a course. Each course shall have a course code, course title, LTPC (Lecture: Tutorial: Practical: Credits), course pre-requisites (if any), expected course outcomes, a brief description of the topics, suggested textbooks, reference books and other e-resources.

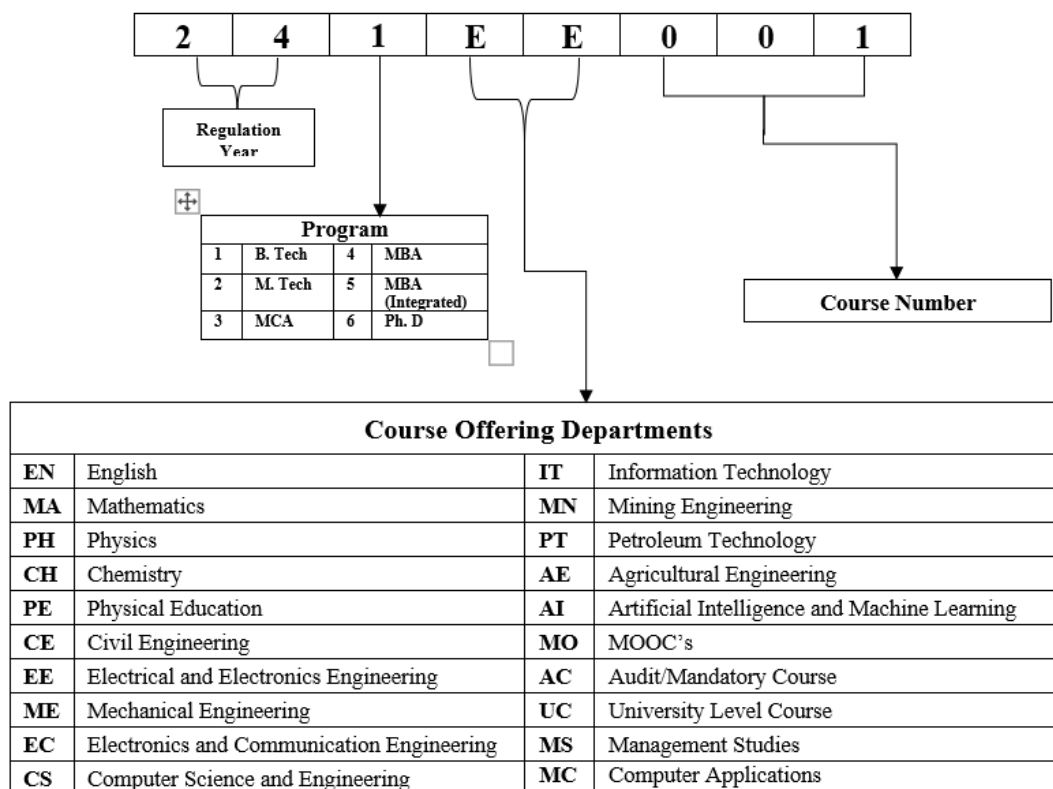
## **2.7 Course Plan**

A course plan consists of a list of lectures/ experiments carried out in each instructional class/lab by the course teacher during the semester as per the LTPC (Course components) of the course, with details like mode of delivery, reference material used, and others. For one course credit, 15 lecture hours for theory or 15 hours for tutorial or a minimum of 30

hours of laboratory work, or 60 hours of project work should be put in, within the regular semester period as specified in the Academic Calendar of the University.

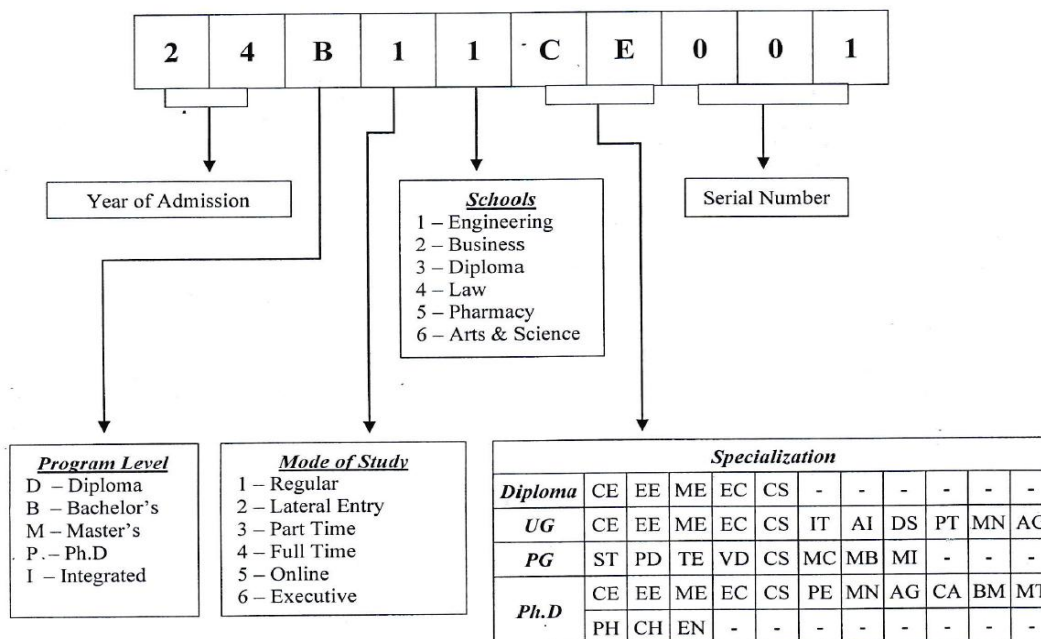
## 2.8 Course Code

Each course is identified by a unique Course Code consisting of eight alphanumeric characters. The first two numerals indicate the regulation year, third numeral indicates the program, the next two alphabets reflect the course offering department, and the rest of the three numerals indicate a running course number.



## 2.9 Roll Number

A roll number is a unique identification number assigned to students, it's typically used for administrative purposes, including tracking academic performance, exam registration, and identification. A roll number consists of ten alphanumeric characters, the first two numerals indicate the year of admission, third alphabet indicates the Program level, the fourth numeral indicates the mode of study, fifth numeral indicates the school, the next two alphabets indicate the specialization, and the last three numerals indicate the serial number.



### 3. Proctoring System

Each admitted student is assigned under a Proctor by the School concerned. The proctor can refer to the student information system to get information on his / her academic performance. The Proctor shall discuss with the student periodically and suggest the number and nature of courses to be registered in a semester, within the framework of that program curriculum. Students having backlogs or under detention may get advice for pacing the program accordingly. Apart from guiding in academics, the proctor shall also motivate/encourage the students in all other aspects for their holistic development.

### 4. CBCS and Course Registration

The curriculum supports Choice Based Credit System (CBCS) and students have flexibility to choose the courses from the curriculum. All students must register for courses that he/she wishes to study in the semester through the Course Registration process. The Course Registration will be carried out on specific day(s) as declared by the University. Students having any outstanding dues to the University will not be permitted to register for the courses. For valid reasons, late registration for a maximum of 1 week from the commencement of the semester may be permitted only with the approval of the Head of the Department concerned and on payment of a late Registration fee as specified by the University. To register for a course, a student must undergo all necessary prerequisites. Registration to add/drop a course shall be accepted only within a week after starting the classes. Students can register for a minimum of 15 credits and a maximum of 25 credits of

their choice per semester. Students can register for a maximum of 40% (nominally 20%) of the Credits through MOOCs such as NPTEL, SWAYAM, etc with prior permission from HoD.

#### **4.1 Adding and dropping courses**

The registration portal allows students who have enrolled for courses during the registration period to modify or remove those. Maximum of 2 courses can be added/dropped with a late registration fee. The add/drop of Courses can be carried out on specific day(s) as declared by the University. If the number of students opting a course is less than 25% of the class strength, students may be encouraged to complete the course through MOOCs.

#### **4.2 Attendance and Course Detention**

- The student must maintain minimum attendance requirement in a course to appear for the Semester End Examinations (SEE).
- A student shall be eligible to appear for the Semester End Examinations in a course, if he/she acquires a minimum of 75% attendance in that course.
- Condonation for shortage of attendance up to 10% (65% and above and below 75%) on medical grounds may be granted.
- In case of medical exigencies, the student/parent should inform the Head of the Department within a week of exigencies by submitting necessary proofs.
- A stipulated fee shall be payable towards condonation for shortage of attendance.
- If a student has attendance below 65% in a course, he/she shall be detained in that course.

#### **4.3 Course Re-Registration**

If the student has been detained in any course, in this case he/she needs to re-register for the course in the forthcoming semester. Students have to pay prescribed fee to Re-Register for a course.

#### **4.4 Pre-requisites**

A student can register for the course only if he/she registers priorly for the pre-requisite courses mentioned in the syllabus.

### **5. Course and Credit Requirements**

This section explores the curriculum structure, courses, and the various prerequisites for program completion.

## 5.1 Course Credits

A course credit is a metric that quantifies the duration of a course provided to students as "instruction." Courses are offered throughout the entire semester, which consists of 16 instructional weeks. One credit is equivalent to one hour classroom Lecture (L) or one hour Tutorial (T), or two hours Practical (P).

## 5.2 Credit Distribution

- The programs provide students with ample opportunities to enhance their skills through a variety of courses which are broadly classified as:

| S.No.  | Broad Category of Courses         | Credits   |
|--|-----------------------------------|-----------|
| 1  | Program Core Courses (PCC)        | 30        |
| 2  | Program Elective Courses (PEC)    | 15        |
| 3  | University Elective Courses (UEC) | 03        |
| 4  | Technical Paper Publication (TPP) | 02        |
| 5  | Technical Seminar (TS)            | 02        |
| 6  | Project-Part I & II (PROJ)        | 28        |
| 7  | Mandatory Course (MC)             | 0         |
| <b>Total Credits to be earned for M.Tech. Degree</b> |                                   | <b>80</b> |

### 5.2.1 Program Core Courses (PCC)

The core courses for M.Tech. program typically depends on the specific discipline.

### 5.2.2 Program Elective Courses (PEC)

Program Elective Courses are those courses that the students can choose from their major discipline to broaden their knowledge and skills. These courses are designed to provide in-depth knowledge in a specific specialization.

### 5.2.3 University Elective Courses (UEC)

University Elective Courses are designed to integrate knowledge from multiple disciplines, encouraging students to apply concepts and methodologies from various fields. These courses foster a holistic approach to learning and innovation.

### 5.2.4 Technical Paper Publication (TPP)

Technical Paper Publications are designed to develop essential skills and competencies necessary for personal and professional growth.

### **5.2.5 Technical Seminar (TS)**

A Technical Seminar is a formal presentation focused on a domain specific topic. It provides a platform for students to share knowledge, explore recent advancements, and discuss innovations in their field of interest. Technical seminars help students enhance their understanding, develop presentation skills, and stay updated with industry trends.

### **5.2.6 Project-Part I&II (PROJ)**

The Project Part -II is an extended Project Part-I program where students work full-time for an entire academic semester, usually in their final year of study. This Project provides in-depth exposure to professional environments, allowing students to work on significant projects, gain comprehensive experience, and enhance their employability.

### **5.2.7 Mandatory Courses (MC)**

Mandatory Courses are courses that students can take without the pressure of exams or grades. These courses allow students to explore subjects of interest outside their main field of study, fostering a love for learning and intellectual curiosity.

### **5.2.8 Credit Transfer/Equivalence**

- Credit Transfer/Equivalence is a convenient way for students to transfer credits earned from courses completed through MOOCs, proctored exams, or courses completed at other Higher Educational Institutions (HEIs).
- Credit transfer through MOOCs allows students to earn academic credits from courses offered through online platforms like NPTEL/Swayam, etc.
- Any student interested in seeking admission in Aditya University from other Higher Educational Institutions (HEIs), has to complete the courses and earn the credits as per the regulation that he/she is admitted. It is assumed that the student has earned the credits by credit transfer/equivalence. If the courses(s) are already completed earlier, equivalent or substitute courses can be given to a student by the BoS Chairperson.
- The approval of credit transfer has to be certified from BoS Chairperson.

## **6. Assessment and Evaluation**

Student performance in coursework is assessed through examinations conducted during and at the conclusion of the semester. At the university, student knowledge, understanding, and competence in the courses studied are thoroughly assessed and certified. Assessment typically comprises two essential parts for evaluating student performance:

- Continuous Internal Evaluation (CIE)
- Semester End Examinations (SEE)

CIE consists of two Internal Examinations (IE1 & IE2) and Learning Activities (LA), conducted by the course instructor throughout the semester. Learning Activities may include mid-term tests, weekly or fortnightly class tests, assignments, problem-solving exercises, group discussions, quizzes, seminars, presentations, mini-projects, and other methods.

SEE is conducted at the end of the semester by the University Examination Center, on dates set at the university level. This includes a written examination for theory courses and a practical examination for laboratory courses.

### 6.1 Assessment pattern for theory and practical courses

Based on the type of course, CIE and SEE will be conducted as follows.

| Type of Courses | L&T | P  | C   | CIE (Marks) |     |    |     |    |     | SEE (Marks) |    |     | GT  |
|-----------------|-----|----|-----|-------------|-----|----|-----|----|-----|-------------|----|-----|-----|
|                 |     |    |     | IE1         | IE2 | LA | DDA | LT | TM  | TE          | PE | TM  |     |
| Theory          | 1-4 | 0  | 1-4 | 16          | 24  | 10 | -   | -  | 50  | 50          | -  | 50  | 100 |
| Lab             | 0   | 2  | 2   | -           | -   | -  | 25  | 25 | 50  | -           | 50 | 50  | 100 |
| IC              | 2-3 | 1  | 3-4 | 10          | 15  | -  | 15  | 10 | 50  | 50          | -  | 50  | 100 |
|                 | 1   | 2  | 3   | -           | -   | -  | 25  | 25 | 50  | -           | 50 | 50  | 100 |
|                 | 1   | 1  | 2   | 16          | 24  | 10 | 25  | 25 | 50* | 50          | 50 | 50# | 100 |
|                 | 2   | 2  | 4   |             |     |    |     |    |     |             |    |     |     |
| TS              | 0   | 2  | 2   | -           | -   | -  | -   | -  | 100 | -           | -  | -   | 100 |
| PROJ PART-1     | 0   | 10 | 10  | -           | -   | -  | -   | -  | 100 | -           | -  | -   | 100 |
| PROJ PART-2     | 0   | 18 | 18  | -           | -   | -  | -   | -  | 50  | -           | -  | 50  | 100 |
| MC              | 0   | 0  | 0   | -           | -   | -  | -   | -  | 100 | -           | -  | -   | 100 |

\* Average of SEE theory and lab marks

|     |                       |    |                    |
|-----|-----------------------|----|--------------------|
| DDA | Day-to-Day Activity   | LT | Lab Test           |
| TM  | Total Marks           | TE | Theory Examination |
| PE  | Practical Examination | IC | Integrated Courses |
| GT  | Grand Total           | L  | Lecture            |
| T   | Tutorial              | P  | Practical          |

**6.1.1** If the course(s) consist only of Lecture (L) and Tutorial (T) components, the CIE is based on two IEs and LAs. IE-1 shall be conducted from Units I & II, and IE-2 shall be conducted from Units III, IV, and V. The total marks scored in the two IEs and LA shall be considered for the CIE.

- 6.1.2** If the Lecture (L) hours are less than the Practical (P) hours, the CIE shall be evaluated based on Day-to-Day Activities and internal lab tests.
- 6.1.3** If the Lecture (L) hours and Practical (P) hours are equal, the CIE shall be conducted separately for theory and lab components, as mentioned in sections 6.1.1 and 6.1.2, respectively. The average of the theory and lab marks shall be considered as the final CIE marks.
- 6.1.4** If the Lecture(L) hours are greater than the Practical(P) hours, the CIE shall be evaluated based on IEs and Lab internal test.
- 6.1.5** The SEE for theory courses shall be conducted for 100 marks with a duration of 180 minutes, consisting of 10 questions—two questions from each unit. Each question may have sub-questions. Students must answer one question from each unit, with each unit carrying 20 marks. The total 100 marks shall be scaled down to 50.
- 6.1.6** The SEE for lab courses shall be conducted by the faculty concerned, and an examiner appointed by the Controller of Examinations.
- 6.1.7** If the Lecture (L) hours and Practical (P) hours are equal, the SEE shall be conducted separately for theory and lab components. The average of the theory and lab marks shall be considered the final SEE marks.
- 6.1.8** A student has to secure minimum 40% marks in SEE and a minimum of 50% of the total marks (sum of CIE and SEE marks) to pass a course.

#### **6.1.9 Technical Seminar**

For the Technical Seminar, there shall be an SEE with internal evaluation for 100 marks. A student is expected to submit a report and give a presentation on any technical topic of interest in front of the Committee constituted by the HoD. The presentation carries 70 marks, and the report carries 30 marks.

#### **6.1.10 Project-Part I (PROJ)**

In the third semester, students are required to register for Project Part-I. At the end of the semester, they must submit a project report. Project Part-I is evaluated for a total of 100 marks through Continuous Internal Evaluation (CIE), which comprises two internal reviews—Internal Review-I and Internal Review-II—each carrying 50 marks. Each review is assessed based on the following components: Presentation (20 marks), Report (15 marks), and Viva-Voce (15 marks). The final CIE score is the sum of the marks obtained in both reviews.

### 6.1.11 Project-Part II (PROJ)

In the final (IV) semester, students are required to register for Project Part-II. At the end of the fourth semester, they must submit a project report. Project Part-II is evaluated for a total of 100 marks—50 marks through Continuous Internal Evaluation (CIE) and 50 marks through Semester-End Examination (SEE).

The CIE consists of two internal reviews, each carrying 20 marks, evaluated based on Presentation (15 marks) and Report (5 marks). The remaining 10 marks are awarded by the project guide based on the student's overall performance throughout the project. The total from the two reviews constitutes the CIE score out of 50 marks.

The SEE consists of a Viva-Voce for 50 marks, conducted by an external examiner appointed by the Controller of Examinations. Students are encouraged to submit their project work for publication in an international conference or journal indexed in Scopus, SCI, or Web of Science.

**6.1.12** Technical Paper publication has only CIE. A student has to earn a grade by publishing his/her paper. Grade shall be assigned as per the details given in 7.3.

**6.1.13** For courses assessed solely through Continuous Internal Evaluation (CIE) and carrying credits, the examinations will be conducted at the department level. Any one of the following cases may apply:

Case 1: If a student is promoted in the course and has paid the regular examination fee, the CIE marks obtained during the regular semester shall be retained.

Case 2: If a student is promoted but did not pay the regular examination fee, the student must apply for supplementary examinations, and the CIE marks obtained during the regular semester will be retained.

Case 3: If a student is detained in the course, the student must re-register for the course when it is offered again.

**6.1.14** For Mandatory Courses / Audit Courses / Courses Carrying 0 Credits, the Continuous Internal Evaluation (CIE) shall be conducted at the department level, and no examination fee shall be collected.

Case 1: Based on the student's performance in the examination, a grade of Satisfactory (S) or Not Satisfactory (N) will be awarded and reflected in the results. If a student receives an "N" grade, he/she must appear for the supplementary examination to improve their result.

Case 2: If a student is detained in the course, he/she must re-register for the course when it is offered again.

## 6.2 Eligibility for Examinations

A student who has registered for the courses is eligible to take the SEE. However, a student shall not be permitted to take the SEE if they are involved in any in-disciplinary issues or have a shortage of attendance.

## 6.3 Announcement of Results

The Controller of Examinations will announce the results within a week after the completion of the examinations. Students can view their results through their student login portal.

## 6.4 Script Viewing/Revaluation

- Students can view their answer scripts through their login portal by paying the prescribed fee.
- Students who are not satisfied with the grade obtained can apply for revaluation by paying the prescribed revaluation fee.

## 6.5 Withholding of Results

If a student has any dues to the university or is involved in any in-disciplinary activity, malpractice, or court case, his/her results shall be withheld.

## 6.6 Makeup Internal Examinations

If a student is absent during the internal examinations for a valid reason and with prior permission from the HoD, the student shall attend the Makeup Internal Examination. The schedule for the Makeup Internal Examination is provided in the academic calendar.

## 7. Grading

The following grading systems are adopted to assign the grades.

- Absolute grading
- Relative grading

### 7.1 Absolute grading

- The Absolute Grading system shall be applicable to the following categories of courses:
  - Theory / Laboratory / Integrated courses with student strength less than or equals to 30.
  - Courses having only Continuous Internal Evaluation (CIE).
  - Project courses.
  - Internship courses.
  - Certification courses / MOOCs.

- **Absolute Grading-Letter Grade and its range**

| Range of Marks | Description | Grade | Grade Point |
|----------------|-------------|-------|-------------|
| 90-100         | Outstanding | O     | 10          |
| 80-89          | Excellent   | A+    | 9           |
| 70-79          | Very Good   | A     | 8           |
| 60-69          | Good        | B+    | 7           |
| 50-59          | Average     | B     | 6           |
| 0-39           | Fail        | F     | 0           |
| -              | Absent      | Ab    | 0           |

## 7.2 Relative Grading

- The Relative Grading system shall be applicable to the following categories of courses:
  - Theory / Laboratory / Integrated courses with student strength greater than 30

- **Relative Grading – Letter Grade and its range**

| Range of Marks   | Description | Grade | Grade point |
|--|-------------|-------|-------------|
| Marks Scored $\geq$ Mean + 1.5* $\sigma$                       | Outstanding | O     | 10          |
| Mean + 1.5 $\sigma$ < Marks Scored $\leq$ Mean + 1* $\sigma$   | Excellent   | A+    | 9           |
| Mean + 1* $\sigma$ < Marks Scored $\leq$ Mean + 0.5* $\sigma$  | Very Good   | A     | 8           |
| Mean + 0.5* $\sigma$ < Marks Scored $\leq$ Mean -0.5* $\sigma$ | Good        | B+    | 7           |
| Mean -0.5* $\sigma$ < Marks Scored $\leq$ Mean – 1* $\sigma$   | Average     | B     | 6           |
| Marks Scored < Mean -1.5* $\sigma$                             | Fail        | F     | 0           |
| -  | Absent      | Ab    | 0           |

Where  $\sigma$ : Standard deviation

$$\sigma = \sqrt{\frac{\sum_{i=1}^N (x_i - Mean)^2}{N}}$$

$x_i$ : individual marks of the i-th student

$N$ : Number of students registered

For courses that include both Continuous Internal Evaluation (CIE) and Semester End Examination (SEE) marks, a student must obtain a minimum of 35% marks in SEE and 40% marks in total to apply absolute or relative grading.

For courses that are having only Continuous Internal Evaluation (CIE) component, a student must obtain a minimum of 40% marks in CIE to apply absolute.

For Mandatory Courses a grade of Satisfactory (S) or Not Satisfactory (N) will be awarded to the student based on his/her performance in the examination.

### 7.3 Computing Grade Point Averages (SGPA, CGPA)

- The Semester Grade Point average (SGPA) is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of the courses undergone by a student

$$SGPA = \frac{\sum(C_i \cdot G_i)}{\sum(C_i)}$$

Where  $C_i$  is the number of credits of  $i^{\text{th}}$  course and  $G_i$  is the grade point scored by the student in the  $i^{\text{th}}$  course.

- The Cumulative Grade Point Average (CGPA) is also calculated in the same manner considering all the courses undergone by a student over all the semesters of the program.

$$CGPA = \frac{\sum(C_i \cdot S_i)}{\sum(C_i)}$$

Where  $S_i$  is the SGPA of the  $i^{\text{th}}$  semester and  $C_i$  is the total number of credits in that semester.

- The SGPA and CGPA shall be rounded off to two decimal points and reported in the transcripts.
- While computing the SGPA/CGPA, the courses in which the students is awarded zero grade points will also be included.

#### 7.4 Conversion from CGPA to Percentage:

Cumulative Grade Point Average can be converted into an equivalent percentage using the following,

$$\text{Percentage of Marks} = (\text{CGPA} - 0.5) \times 10$$

#### 7.5 Award of class

- A student is awarded a M.Tech. Degree if he/she acquires the minimum number of credits, as specified in the program structure.
- A student shall be placed in one of the following four classes.

| Class Awarded                | CGPA Secured          |
|------------------------------|-----------------------|
| First class with Distinction | $\geq 7.5$            |
| First Class                  | $\geq 6.5$ to $< 7.5$ |
| Second Class                 | $\geq 5.5$ to $< 6.5$ |

#### 8. Academic Malpractice

- The Controller of Examinations shall refer all instances of malpractice detected in Internal Evaluations and Semester End Examinations to an Enquiry Committee. The Committee shall submit a report on the malpractice allegedly committed by the student to the Controller of Examinations. The Controller of Examinations, along with the members of the Committee, is authorized to impose a suitable punishment as per the University malpractice rules.
- The committee consists of the HoD of the department concerned, a course expert, and an observer.

#### 9. Issue of Certificates

The Provisional Certificate (PC), Consolidated Marks Memo (CMM), and Original Degree (OD) will be issued by the University Examination Center, whereas grade sheets shall be obtained from DigiLocker.

#### 10. Revision in Academic Regulations

The Academic Council, chaired by the Vice-Chancellor of the University, reserves the right to add, delete, or modify these regulations at any time, notwithstanding any other provisions of this document. In the event of any dispute regarding the interpretation of the rules, only the interpretation provided by the Academic Council shall be considered final and binding.

**MALPRACTICE RULES**  
**Disciplinary Action for /Improper Conduct in Examinations**

|      | <b>Nature of Malpractices /<br/>Improper conduct</b>   | <b>Punishment</b>  |
|------|--|--|
|      | <b>If the candidate</b>  |  |
| 1(a) | Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the course of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the course of the examination) | Expulsion from the examination hall and cancellation of the performance in that course only.   |
| (b)  | Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the examination hall in respect of any matter.   | Expulsion from the examination hall and cancellation of the performance in that course only of all the candidates involved. In the case of an outsider, he will be handed over to the police and a case is registered against him.   |
| 2    | Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the course of the examination (theory or practical) in which the candidate is appearing.   | Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the courses of that Semester. |
| 3    | Comes in a drunken condition to the examination hall.  | Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the courses of that Semester  |
| 4    | Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.  | Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that                     |

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|   |   | Semester. The candidate is also debarred for two consecutive semesters from class work and all End examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.   |
| 5 | Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall. | Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that Semester. The candidate is also debarred for two consecutive semesters from class work and all End examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with the forfeiture of seat.  |
| 6 | Possess any lethal weapon or firearm in the examination hall.   | Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that Semester. The candidate is also debarred and forfeits of seat.  |
| 7 | Impersonates any other candidate in connection with the examination.  | The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate, who has been impersonated, shall be cancelled in all the courses of the examination (including practical and project work) already appeared and shall not be allowed to appear for examinations of the remaining courses of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with the forfeiture of seat. If the impostor is an outsider, he will be handed over to the police and a case is registered against him. |

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| 8  | <p>Refuses to obey the orders of the Chief controller of examinations / Observer / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in-charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in charge, or any person on duty in or outside the examination hall or any of his relations,</p> <p>or indulges in any other act of misconduct or mischief which results in damage to or destruction or property in the examination hall or any part of the University campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.</p> | <p>In case of students at the University, they shall be expelled from examination halls and cancellation of their performance in that course and all other courses the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the courses of that semester. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.</p> |
| 9  | <p>If a student of the University, who is not a candidate for the particular examination or any person not connected with the University indulges in any malpractice or improper conduct mentioned in clause 6 to 8.</p>  | <p>Student of the University expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that semester/year. The candidate is also debarred and forfeits the seat.</p>  |
| 10 | <p>Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.</p>   | <p>Cancellation of the performance in that course.</p>  |
| 11 | <p>Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.</p>  | <p>Cancellation of the performance in that course and all other courses the candidate has appeared including practical examinations and project work of that End examination.</p>   |

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| 12 | If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the Chief controller of examinations for further action to award suitable punishment. |  |
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\*M.Tech. Academic Regulations 2024 V 2.0 as finalized on 24-04-2026.